



Date: November 18, 2017
Location: Savona Room
Sheraton Red Deer Hotel
3310 – 50th Avenue
Red Deer, Alberta

2015 – 01. Call to order by Ms. Karrie Whalen RRT. 1015 hours
Introduction of Council Members.
Recognition of previous council members and committee members in attendance.
Mr. Alan Shemanko RRT, past President of CARTA Council
Mr. Gerald Spence RRT, past President of CARTA Council
Mr. Pat Litwin RRT, past President of CARTA Council
Ms. Linda Tymchuk RRT, and Mr. Travis Eremko RRT, Committee Members
Ms. Brenda Grieve RRT, recording secretary for AGM

2017 – 02. Declaration of Quorum for AGM in accordance with Bylaws. Online voting established Quorum. Registrar Bryan Buell RRT, noted that, article 6 section 5 of bylaws establish quorum. Review of meeting package information by Mr. Buell RRT.

2017 – 03. Appointment of scrutineers; Ms. Roberta Dubois RRT, Mr. Pat Litwin RRT. Proxy ballots distributed. On site ballots distributed for purposes of counting votes for those at the meeting who have not previously voted.

2017 – 04. Adoption of Agenda; Additions to Agenda;
No additions to agenda.

Motion to adopt agenda; Mr. Travis Eremko RRT.
Second Ms. Rena Sorensen RRT.

Motion Passed

2017 – 05. Receipt of minutes of 2016 Annual General Meeting;
Notice of Motion to Receive Minutes of October 17, 2017

Motion: Mr. Travis Eremko RRT
Second: Mr. Alan Shemanko RRT
Abstention: 1 Mr. Kelly Garland RRT

Motion Passed

2015 – 06. Business arising for the 2016 Annual General Meeting;
Review of fee structure, active agenda item 2017 – 12

2017 – 07. Outstanding Service Award Presentation;

Public members Mr. Ross Plecash and Mr. Max Kruger introduced the first recipient of the 2017 award, Mr. Travis Eremko RRT. Mr. Eremko received a certificate of Achievement from Mr. Plecash and a CARTA logo Jacket from Mr. Kruger.

Mr. Eremko received a standing ovation from the regulated members in attendance for his accomplishments in leadership, service to people, community and the profession.

2017 – 08. Receipt of the reports from Council and the Independent Auditor for the fiscal year ending January 31st, 2016;

Ms. Sorensen requested more information on the increase in the investigation costs. Mr. Buell responded to the question. Also of note was the education stream provided at the CARTA education symposium dedicated to conduct, including complaints and hearings. Emerging trends appear to be incapacity, as well as the use of personal cell phones.

Mr. Buell was thanked for his good stewardship in these areas.

Motion to receive the reports of council and the independent auditor;

Motion: Mr. Brian Witschen RRT

Second: Mr. Pat Litwin RRT

Motion Passed

Motion to receive the annual report;

Motion: Ms. Roberta Dubois RRT

Second: Mr. Travis Eremko RRT

Motion Passed

2017 – 09. Election of three (3) Council Members; Director at Large;

Five members in good standing nominated for council positions.

Onsite voting process explained by Mr. Buell, voting completed, managed by scrutineers. Ms. Whalen then welcomed to council Ms. Patricia Beckham RRT (returning), Ms. Sarah Bieganek RRT, Ms. Melissa Morrison RRT.

During the break to allow for onsite voting discussion:

Update on Respiratory Therapy Refresher Program provided by Mr. Buell. The government is in support of a refresher program; a meeting is pending.

CSRT is not accrediting entry to practice programs. Council will look at national and provincial models to ensure compliance with Regulation. Need to confirm competences achieved by students. CARTA Council determines who is recognized as an approved program.

Employers encouraged to ask to see practice permits of applicants, national and international. Stated that provisional members are also listed on the CARTA website.

It was stressed that it is the responsibility of CARTA Council to approve programs.

2017 – 10. Preceptor Award;

Ms. Whalen highlighted the expectations and attributes that determined the award, the background of the award was outlined. A recipient for each school is nominated by the student base.

NAIT: Ms. Kelsey O'Neill RRT (area ICU, U of A)

SAIT: Ms. Susan Down RRT (area CVICU, FMC)

The recipients will receive an etched glass formation and a \$500.00 award towards an education conference of the recipient's choice.

2017 – 11. Presentation by Ms. Roberta Dubois RRT, MA; Alberta Health Services strategy for application of Standard of Practice 2.4 on Co-signing Student Entries made into Patient/Client Record; A historical review of the process and issues was provided. CARTA Standards of Practice require a cosignature.

Ms. Dubois thanked and acknowledged the Edmonton zone for the work on this important issue. Provisional members are regulated members of CARTA. The purpose is to protect the public.

2017 – 12. Review of the Fees Schedule charged by the corporation;

Mr. Buell reviewed the fee schedule summary sheet, which compared fees across the nation. There is no proposed fee increase for registration. It was noted that CARTA has low late fees. It had been previously brought forward, a suggestion of a fee increase for the late registration fee charges.

Mr. Buell stated that fees are nonrefundable, and the website controls costs. Recent survey found CARTA has the second lowest fees in the province.

The \$50.00 fee discussed regarding former members of CARTA, requiring information for verification for registration in other jurisdictions.

Should CARTA review other jurisdiction fee? \$50.00 thought to be sufficient for uncomplicated request, consider cost recovery if a request requires additional workload.

Noted that FOIPP does not apply to CARTA. Mr. Plecash stated a regulator from another jurisdiction does not have the right to access an investigation report. Regulators have access to a decision.

Council will deliberate and take feedback into consideration.

2017 – 13. Discussion of Regulation, Standards of Practice and Code of Ethics Amendments;

Update provided by Mr. Buell. The Federation is to communicate with the Health Minister regarding delays. It takes 2 to 5 years to make amendments to regulations, but quicker for Standards of Practice.

Mr. Buell asked the members to refer to the document in the meeting package, and requested any suggestions for restricted activities for consideration.

Suggested:

- Vaccinations, advanced practice with special authorization
- Hyperbaric Therapy (the chamber is regulated by federal government, not the operators)
- Limited prescribing authority for medication, a select group of drugs for select individuals

Question asked have there been changes in legislation allowing written orders for delegation of authority with supervision. The CPSA is currently reviewing.

Ms. Dubois asked individuals to contact Mr. Buell with further suggestions, and stated we must continue to ensure Respiratory Therapists are effective and responsive to patient need. Mr. Buell will continue to liaise with government on the issue.

2017 – 14. Outstanding Service Award Presentation;

Public members Mr. Max Kruger and Mr. Ross Plecash introduced the second recipient of the 2017 award, Mr. Amin Habib RRT, received a certificate of Achievement from Mr. Kruger and a CARTA logo Jacket from Mr. Plecash. Mr. Habib received a standing ovation from the regulated members in attendance for his accomplishments in leadership, service to people, community and the profession.

2017-15. Update on the College of Physicians and Surgeons Accreditation Standards for Pulmonary Function and Sleep Diagnostic Laboratory Standards by Mr. Patrick Litwin RRT, MSc;

Mr. Litwin delivered a presentation providing a focus on Standards of Pulmonary Function and Sleep Diagnostics. The intent of the work is to increase the focus on Quality.

The floor was open for questions; individuals may contact him should any further questions arise.

2017 – 16. Other business as properly brought before the meeting;

On behalf of CARTA Council, Ms. Karrie Whalen extended a Thank You to Ms. Irina Charania RRT, and Ms. Juanita Davis RRT, for their dedication to council and their service to the profession.

Ms. Whalen welcomed the new Directors at Large to Council.

MOTION TO ADJOURN

1245 hours

Ms. Roberta Dubois RRT

Mr. Ross Plecash

Motion Passed

Thank you to all those who attended the 2017 Annual General Meeting.

President _____ Executive Secretary _____